

BOARD OF PARK COMMISSIONERS
MEETING MINUTES
December 6, 2022, 4:00 PM
Council Chambers

The meeting was called to order by Mr. Kappers, President.

Members of the Board Present: Mr. Alan Kappers, President
 Mrs. Susan Westfall, Secretary

Others Attending: Jeremy Drake, Park Superintendent
 Kyler Booher, Director of Golf
 Patrick Titterington, Director of Public Service & Safety
 City staff

The minutes of the November 8, 2022 Board of Park Commissioners meeting were approved by unanimous vote, following a motion from Mr. Kappers, seconded by Mrs. Westfall.

REPORTS:

- Mr. Drake submitted a report (copy attached to original minutes). Mr. Drake pointed out that attached to the report he submitted is the latest Park Survey Responses. He will continue to share the survey results as he receives them. Mr. Drake stated the survey results are very helpful to the Park Department Staff. Mr. Kappers stated he forwarded a request to Mr. Drake in regards to upgrades to the pickle ball courts at Duke Park and Mr. Drake stated there is money budgeted to improve the courts in 2023.
- Mr. Siler submitted a report (copy attached to original minutes).
- Mr. Booher submitted a report (copy attached to original minutes). Mr. Booher stated outside work on the course is slowing down but the interest with the simulator and indoor range have picked up. Staff has communicated information about the winter simulator league and are hopeful this will be a success.

NEW BUSINESS:

- **Request for Endowment Fund Reimbursement** – Mr. Titterington stated the Robinson Reserve Advisory Board voted to request a reimbursement of \$10,068 to offset the purchase and planting of 29 trees of various species in the Robinson Reserve. A request for additional trees in the reserve was a request of Mr. and Mrs. Robinson. Mrs. Westfall confirmed this is an addition to the 2023 budgeted funds and the request is supported by the Robinson Reserve Advisory Board.
A motion was made by Mrs. Westfall, seconded by Mr. Kappers to request a reimbursement of \$10,068 to offset the purchase of additional trees at the Robinson Reserve.

MOTION PASSED, UNANIMOUS VOTE

- **Golf Fees for 2023 at Miami Shores Golf Course** – Mr. Booher proposed the 2023 Golf Fees with some changes for the 2023 season. Mr. Booher did a market survey of other local courses that are similar to Miami Shores Golf Course and the proposed fees are in line within the area. The prices are increasing due to inflation and that the course will now be open 12 months a year. Mr. Kappers questioned if the outdoor course will be open all year round and Mr. Booher stated the course will be open all year but it is weather dependent. Staff will close the course if weather permits. In regards to the golf fees, Mr. Kappers questioned how many people inquired about the Husband and Wife Membership and Mr. Booher stated there were several that were interested. Mr. Kappers asked if the husband and wife show up at the same time to golf or do they go out separately? Mr. Booher noted that it is a mixture of them playing together and they play separately. Mr. Booher stated they are trying to promote husband and wife play for all ages. Mr. Kappers noted he feels we can adjust the quality of play on the course by either adjusting the rounds of play by increasing price or shutting down the course. He stated we eliminated the Husband and Wife passes in the past due to the lack of interest. Mr. Booher stated the reason passes are offered is to save guest money and by offering passes you gain loyalty and consistent golfers. Mr. Titterington stated we need to consult with Mr. Kerber, the Director of Law, to see if we need to distinguishing between Husband and Wife language as to who qualifies for the passes.

Mr. Titterington also stated the course has been very well played in the past year. Right now, staff is doing catch up work on the course and some of the damage has been due to the number of rounds played the past year. Mrs. Westfall stated if we don't offer the Husband and Wife then the couple would have to purchase two separate passes.

A motion was made by Mr. Kappers, seconded by Mrs. Westfall to approve the 2023 Miami Shores Golf Fees but deleting the Husband and Wife category and reserving the language for the Senior Husband and Wife passes per the direction of the Director of Law. MOTION PASSED, UNANIMOUS VOTE

- **Review and approve the revised Recreation & Park Departments Athletic Field Use Policy** – Mr. Drake noted that after the 2022 Troy Strawberry Festival Soccer Tournament, equipment wasn't returned in a timely manner and staff realized there needs to be changes to the policy. Following that tournament, equipment wasn't returned and staff had to pick up the equipment after several weeks. Staff would like to add to the policy Soccer Equipment Rental section. Mr. Kappers questioned the verbiage "rental" in the agreement and Mr. Drake confirmed it is a refundable deposit. In the future, field users renting the equipment must pay a \$2,500 refundable deposit upon approval of their event. Field user is responsible for coordination of pickup and return of the rental equipment with the Park Superintendent. If the equipment is not returned in the specified time of the agreement, we will hold the deposit of \$2,500. This is the only change to the current agreement.

A motion was made by Mr. Kappers, seconded by Mrs. Westfall to approve the revised Athletic Field Use Policy and suggest to the Recreation Board to investigate a charge for the use of the frames.

MOTION PASSED, UNANIMOUS VOTE

EXECUTIVE SESSION:

A motion was made by Mr. Kappers, seconded by Mrs. Westfall that the Board adjourn into Executive Session to consider the compensation of Public Employees. Motion passed by unanimous vote. At 4:24 p.m. the board adjourned into Executive Session.

At 5:15 p.m. the Board of Park Commissioner returned to regular session upon a motion of Mr. Kappers, seconded by Mrs. Westfall. There being no further business, upon motion of Mr. Kappers, seconded by Mrs. Westfall, by unanimous voice vote, the Board adjourned at 5:16 p.m.

Respectfully submitted,
